

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

Islamabad, the

4th

June, 2020.

No. 2/1/2019-SP

OFFICE MEMORANDUM


Subject: - FILLING UP OF VACANT POSITIONS LAYING IN THE RECRUITMENT AMBIT OF MINISTRIES/ DIVISIONS/ ATTACHED DEPARTMENTS.

The undersigned is directed to refer to M/o Commerce's O.M No. 13 (3)/2007-Admn-III/AOs -1 dated 13th May, 2020 on the subject noted above and to say that obtaining a prior NOC from this Division is mandatory before making any kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in the surplus pool for absorption against the reported vacant post. Therefore, M/o Commerce may fill 09 x vacant posts of different cadres i.e. 02 x Assistant (BS-15), 02 x Stenotypist (BS-14), 01 x LDC (BPS-09), 01 x Driver (BS-04), 01 x DMO (BS-04), 01 x Chowkidar (BS-01) 01 x Naib Qasid (BS-01) in Directorate General of Trade Organizations under that Ministry as mentioned in the OM under reference in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014 as amended from time to time and mechanism dated 16-01-2015, 03-03-2015, 11-5-2017 & 18-8-2017.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time recruitment is required to be finalized within 120 days from the date of advertisement. Whereas in line with para-1 (xvii) of the policy guidelines, advertisement to be published for recruitment may be submitted by the concerned Ministry/ Division/ Department/Organization direct to press advertisement (PID) for publication.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.

4. Further NOC for the post of IT Administrator being a contractual post is not required to be issued by this Division as per policy in vogue.


(Aitzaz Alam Malik)
Section Officer (SP)

4/6/2020

Ministry of Commerce,
Mr. Tahir Ali, Deputy Director (AOs-1),
Government of Pakistan,
Islamabad.